

## GRIEVANCE PROCEDURE:

The purpose of a “grievance” is to inform the Board of a situation that may be continuing or a single incident that is a rule violation which is disrupting the “quiet enjoyment” of one's slip.

The Board of Directors has set up provisions by which a member may file a grievance. At a minimum, a grievance must contain the following information:

1. Grievance must be filed in writing, signed and dated. The grievance must contain the following information:
  - a. Description of the violation and /or list the specific rule violation (from Occupancy agreement);
  - b. Date and time of incident;
  - c. Who was involved, based on your actual “eye witness” knowledge as well as any other witnesses to the incident(s) that you are aware of.
  
2. Mail, email or present the grievance to the Board of Directors.

Upon receiving a grievance the Board will notify the member of the grievance filed against them or their renter/guest and require they attend the next Board Meeting to discuss a resolution of the matter.

All members are informed that after due process a members occupancy agreement can be canceled for rule violations under non-monetary default. The cancellation of an occupancy agreement results in forfeiture of all rights and use of the slip, but does not stop the mortgage obligation that may or may not exist.

Upon due process and cancellation of the occupancy agreement, the vessel can be removed from the said slip, land stored and the slip can then be sublet to recover any and all loss including legal costs incurred to process this cancellation.

Although this extreme measure is available, the Board of Directors hope that members, guests and renters will always follow conduct that would be acceptable in a residential community. Our harbor is no different. The Board realizes and appreciates that most members do conduct themselves within the bounds of reasonable behavior. Please follow the common sense rules established.













